

Draft Agenda
Solar Heat Europe/ESTIF
PVT Task Force WebMeeting I/2019
21 October 2019, 14:00 – 16:00

[Webmeeting](#)

Agenda

Time	Point	Description
10:30	Start of the meeting	
10:30	Introduction & expectations	- Role of TF, introduction of participants and expectations for TF work
10:45	Main market barriers for PVT: - competitiveness, - quality (module and installation) and, - public awareness	- Initial discussion on some of the main challenges for PVT and option on how to address them
11:45	Identifying additional market barriers	- Tour-de-table among TF members, brainstorm on other market barriers for PVT.
12:10	Wrap-up and next steps	- Summarise main topics addressed during the meeting and define next steps and next TF webmeeting.
12:20	Any other business	
12:30	End of meeting	

Participation:

This meeting is restricted to experts being part of the PVT task-force, based on a previous confirmation from Solar Heat Europe/ESTIF.

Notes of the meeting:

Minutes of the meeting will be prepared and made available in the members area of the Solar Heat Europe/ESTIF website.

Recording:

It is intended to record this online Working Group, for minuting purposes. This recording can also be uploaded in the Solar Heat Europe Members Area accessible only to our members, provided all participants agree.

If the recording or the posting of the recording of the meeting is an issue, please do not hesitate to mention it to Solar Heat Europe staff before the start of the meeting.

Connection details:

<https://global.gotomeeting.com/join/811620605>

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Competition Law Rules:

As the members of Solar Heat Europe/ESTIF (Solar Heat Europe/European Solar Thermal Industry Federation) participating in meetings such as the General Assembly, Working Groups, etc., include companies with competing, and sometimes opposing economic interests, meetings are subject to close competition law (anti-trust) scrutiny.

The following guidelines apply:

- Each meeting is always preceded by notice of the date and time of the meeting, along with the agenda.
- Minutes are prepared and distributed for every meeting. Minutes must be clear, complete, and accurate with regard to the discussions that occurred, the actions taken, and the basis for the action.
- One Solar Heat Europe/ESTIF staff will attend every meeting and act as executive assistant.
- "Off the record" conversations are strictly prohibited.
- Discussions of items not included on the agenda will be exceptional and avoided as much as possible.

Generally, all communications or discussions which could directly influence decisions by an individual company regarding production levels, product pricing, marketing strategies, or selection of customers or suppliers must be avoided. The following areas will not be discussed during meetings:

- Price or any elements of price or pricing policies, including costs, discounts, rebates, profit margins, etc.
- Terms or conditions of sale, including warranties, credit, and shipping arrangements.
- Specific competitors, suppliers, or customers.
- Sales or production quotas or limits, allocation of customers or sales territories or refusal to sell to certain customers or to buy from certain suppliers.
- The market share or sales territory of any specific competitor.
- The operating statistics, inventories, sales, marketing methods, or strategies of any specific competitor.
- Controlling competition or excluding any competitor from any market

By implementing these measures, Solar Heat Europe/ESTIF remains in line with legal requirements.